



Laurelville

Mennonite Church Center

Mt. Pleasant, PA 15666

724.423.2056 or 800.839.1021 fax 724.423.2096

Application for Employment

POSITION APPLYING FOR: _____ Today's Date: _____

Name (first, middle, last): _____

Complete address w/ postal code: _____

Home and work phone number: () _____ () _____

Social security number: _____

email: _____

How did you find out about this position? _____
(If a current employee list name, if ad list source)

EDUCATION: School Name, Years Completed, Year Graduated, Major/Minor, Degree

High school: _____

Vocational/other: _____

College/university: _____

EMERGENCY CONTACT INFORMATION:

Name: _____ Phone number: _____

Address: _____

Relationship to you? _____

AVAILABILITY:

When would you be available to work? _____ Until what date? _____

CHURCH AFFILIATION

Church, denomination, and address: _____

Name, address, and phone of pastor: _____

Activities, offices, and positions held: _____

PREVIOUS EMPLOYMENT: Attach additional information if helpful. Note if you are a student.

1. Current employer's name and phone number: _____

Name of person to contact: _____

Work performed and dates of employment: _____

May we contact your present employer? _____

2. Past employer's name and phone number: _____

Name of person to contact: _____

Work performed and dates of employment: _____

Reason for termination: _____

3. Past employer's name and phone number: _____

Name of person to contact: _____

Work performed and dates of employment: _____

Reason for termination: _____

REFERENCES: List three references. Do not list relatives or former employers.

1. Name _____

address: _____

city, state, zip _____

phone number: _____ relationship _____

2. Name, phone number, occupation: _____

address: _____

city, state, zip _____

phone number: _____ relationship _____

3. Name, phone number, occupation: _____

5. Why would you like to work at Laurelville?

6. Describe what is presently most meaningful to you in your Christian life:

MY COVENANT WITH LAURELVILLE

HOSTING GOD'S MINISTRY WITH PRAYER, COOPERATION AND HOSPITALITY

Life at Laurelville means . . .

Manners! I commit myself to model Christ-likeness by extending love and respect to everyone while treating others as I would like to be treated.

Life at Laurelville means . . .

Intercession! I commit myself to pray for God's blessing for all guests and staff.

Life at Laurelville means . . .

Nature! I commit myself to help guests enjoy God's creation through clean grounds and facilities.

Life at Laurelville means . . .

Involve! I commit myself to participate in ministry through speech and actions that affirm and aid all staff.

Life at Laurelville means . . .

Service! I commit myself to treat every person as an important guest; expressed by my "can do" responses and a friendly smile for everyone, everyday, everywhere.

Life at Laurelville means . . .

Thanksgiving! I commit myself to pray for this ministry and to thank God for answers to prayer.

Life at Laurelville means . . .

Readiness! I commit myself to be flexible and adaptable in responding to guests and the concerns of staff.

Life at Laurelville means . . .

Yes! I commit myself to welcome change as a means of improving the ministry.

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1. *As verified by my signature below*, I understand that if applying for a position requiring housing, I will be asked for family information in order for Laurelville to provide adequate housing.
 2. *By signing below*, I affirm my willingness to participate to the best of my ability in the Ministry of Laurelville through the Ministry Covenant.
 3. *By signing below*, I affirm that all information contained in this application is true to the best of my knowledge.
 4. *By signing below*, I release Laurelville to contact all listed employer and personal references.

SIGNATURE _____

Date: _____